



Wayne County Public Library  
Wooster – Operations Center

**Position Opening**

***Title:*** Maintenance Worker (part-time)

***Date Posted:*** November 30, 2021

***Job Responsibilities:*** The Maintenance worker is responsible for assisting with the maintenance and repair of library facilities and equipment.

***Qualifications:*** High school diploma or equivalent. Maintenance experience preferred. Able to walk, stand, crawl, climb, carry, and push. Must be able to lift up to 75 lbs. Valid Ohio Driver's license and acceptable driving record required.

***Work Hours:*** Part-time, approximately 20 hours per week.

***Knowledge of:*** Knowledge and experience in safely operating hand and power tools (i.e., lawnmower, weed trimmer, leaf blower, drills, grinder, ladder, saw, etc.); able to safely work on lights, switches, outlets; able to repair or replace clogged toilet, sink, and drinking fountain; basic knowledge of wood working and furniture repair; experience with shrubbery pruning, lawn care, and snow/ice removal.

***Skills and Abilities:*** Presents a positive, professional image to the public; interacts and responds appropriately to patrons and staff; develops and maintains effective working relationships with supervisor and staff; communicates effectively in written and oral form; maintains confidentiality.

***Pay Range:*** Starts at \$12.00 per hour

***Application Procedure:*** Applications may be obtained at any of our locations or online at [www.wcpl.info](http://www.wcpl.info). Completed application and resumes may be emailed to: [jobs@wcpl.info](mailto:jobs@wcpl.info) or mailed to:

Wayne County Public Library  
Wooster, OH 44691.  
Attn: Human Resources

***Deadline:*** Applications will be accepted until the position is filled.

In compliance with Federal and State equal employment opportunity laws, the Wayne County Public Library considers qualified applicants for positions without regard to age, race, color, religion, gender, sexual orientation, national origin, disability, or ancestry