

**Meeting of the Board of Trustees
Wayne County Public Library**

Monday, April 17, 2017, 7:00 p.m., Shreve Branch

CALL TO ORDER: Mr. Cochrell called the meeting to order at 7:01 p.m.

ROLL CALL: Present: Ross Cochrell; Bill Bailey; Doug Drushal; Francey Morris; Sandy Wenger; Peter Abramo
Excused: Doug Drushal; Dr. Charles Brown

Also Present: Jennifer Shatzer, Director; Katherine Long, Fiscal Officer;
Samantha Chada, Assistant Director; Matthew Durbin, Deputy Fiscal Officer;
three guests

COMMENTS FROM THE PUBLIC: None

JARRA UNDERWOOD-WAYNE COUNTY AUDITOR:

Ms. Underwood discussed with the board members about the basics to levies and options for the library. The current levy is generating \$1,920,100 and is costing a \$100,000 homeowner \$27.50. There are three paths that the board could choose from: renewal, a renewal with an increase, or a replacement. The renewal would generate the same amount of revenue and cost homeowners the same amount. The replacement would bring the residential and agriculture properties to a full 1.0 millage which would generate \$2,087,300 and cost a \$100,000 homeowner \$35.00. Current homeowners get a 12.5% rollback on their property tax that they would completely lose with a replacement but would only lose on the increased portion of the renewal levy. The option presented was an increase to the extent of the full 1 millage rate and it would generate \$2,139,880 and would cost a \$100,000 homeowner \$31.00. Ms. Underwood believes that the library would have to go above the millage rate of 1 to a rate of 1.05, 1.1, etc. It would increase the cost per homeowner but not substantially and not to an amount more than \$35.00.

Ms. Underwood also stated that there are options on the length or term of the levy. She pointed out that the library has usually chosen 5 years in the past but could choose anywhere between 1-5 years, 10, or even a continuing levy that would go on forever and not need to be presented to the public again. She also described that it may be hard to let the public know how these issues will affect them but says they have the option of going to the Wayne County Auditor's website and clicking on the levy tab which will then direct them to look up their parcel of land and will output what they currently pay and what they would pay if the levy would pass.

With the state still deciding on their budget, Ms. Shatzer stated that it is very hard to say how much revenue they would need generated from the levy. It will be determined after the state decides what percentage of the Public Library Funds will be distributed to each library. The state also haven't hit their revenue estimates for the last nine months so Ms. Shatzer and Ms. Long both believe the PLF amount will decrease and they both agree that a renewal with an increase might be the better option as it may make up the difference in the declining funds from the state.

Ms. Long asked if the board was leaning towards one option and Ms. Wenger and others believed it would be better to have a full board. They agreed to look at a replacement, renewal

with an increase to 1.05 mills, and a renewal with an increase to 1.10 mills which will be discussed at the next board meeting.

APPROVAL OF BOARD MINUTES:

Regular Board meeting – March 20, 2017: Ms. Wenger moved to approve the March 20, 2017 Regular Board meeting minutes as stated. Ms. Morris seconded. Motion passed unanimously.

ACCEPTANCE OF COMMITTEE MINUTES:

Finance Committee – March 20, 2017:

Mr. Bailey moved to approve the March 20, 2017 Finance & Audit Committee meeting minutes, Mr. Abramo seconded. Motion passed unanimously.

DIRECTOR'S REPORT:

Ms. Fortune's Presentation:

Ms. Fortune presented various crafts that had been made recently at the Shreve branch during their craft program. It was very successful and had to be limited to 25 to 30 patrons due to cost. They recently had an activity for students on spring break and had a turnout of 87 students. Mr. Cochrell asked Ms. Shatzer if other branches have similar turnouts and she stated that some do and that it has been a great way to bring patrons into the library.

Wooster App:

Ms. Shatzer explained that she and Ms. Chada have been in talks with Main Street Wooster about possibly creating an app that would promote downtown businesses. The app could also be used to push the library's programs out to users that may not know about them. There may be a possibility of obtaining an LSTA grant but talks about the app have just started so they haven't looked into a grant yet.

Bookmobile Repairs:

Ms. Shatzer stated that the old bookmobile is out on the road currently because the new one is up in Medina currently getting repairs on its door which is covered under warranty.

Lehman's Donation:

Ms. Shatzer notified the board that Lehman's donated supplies to Dalton to be used for a garden that would be up-kept by children that go to the library. Mr. Tenney has created a sign that recognizes Lehman's for their generosity.

CLEVNET Deliveries:

Ms. Shatzer explained that deliveries have been coming to the main library on time now after Ms. Davenport made some phone calls. This was after Ms. Davenport reported the issue to the board at the last board meeting.

Other Highlights:

Ms. Shatzer stated that CRI had found some masonry issues at the main library and is in the process of typing up a detailed report on what they found. The work for the memorial for Mary Ann Chupp has started and Ms. Shatzer is in contact

with the family about setting a date for the dedication. Ms. Shatzer also included a strategic plan update

Questions from Board: No further questions

COMMITTEE REPORTS:

Finance Committee:

Resolution #11-2017 – March 2017 Regular Donations:

Ms. Morris moved for the approval of Resolution #10-2017, Ms. Wenger seconded. Motion passed via roll call.

Resolution #12-2017 – March 2017 Special Donations:

Mr. Bailey moved for the approval of Resolution #11-2017, Mr. Abramo seconded. Motion passed via roll call.

Facilities Committee: No Report

Human Resources: No Report

Operations Committee: No Report

Rittman Ad-Hoc: No Report

UNFINISHED BUSINESS: None

NEW BUSINESS: None

CORRESPONDENCE:

Ms. Shatzer presented two thank you letters from the Common Good. Both were from an individual who used Common Good resources to gain employment. One of the letters was addressed specifically to Jim Yergin and the other was to the library. Also presented was a letter from the Salem Mennonite Church who sent a letter of encouragement as it is their year of encouragement.

COMMENTS FROM THE PUBLIC:

Ms. Hall from the Daily Record stated that she is very excited for the penguin program.

ADJOURNMENT:

Ms. Wenger motioned to adjourn, Ms. Morris seconded. Meeting adjourned at 8:01 p.m.

Ross Cochrell, President

Francey Morris, Secretary